

## March 2016 standards under appeal

No.	Standard
5	If you don't know whether a person wishes to receive correspondence from you in Welsh, when you correspond with that person you must provide a Welsh language version of the correspondence.
7	You must state - (a) in correspondence, and (b) in publications and official notices that invite persons to respond to you or to correspond with you, that you welcome receiving correspondence in Welsh, that you will respond to any correspondence in Welsh <b><i>and that corresponding in Welsh will not lead to delay</i></b> . The council is appealing the part of the standard in bold italics.
29	If you invite more than one person to a meeting, and that meeting relates to the well-being of one or more of the individuals invited, you must - (a) ask that individual or each of those individuals whether he or she wishes to use the Welsh language at the meeting, and (b) inform that individual (or those individuals) that, if necessary, you will provide a translation service from Welsh to English and from English to Welsh for that purpose.
29A	You must provide a simultaneous translation service from Welsh to English and from English to Welsh at a meeting - (a) if you have invited more than one person to the meeting, (b) if the meeting relates to the well-being of one or more of the individuals invited, and (c) if at least one of those individuals has informed you that he or she wishes to use the Welsh language at the meeting; unless you conduct the meeting in Welsh without the assistance of a translation service.
41	<p>If you produce the following documents you must produce them in Welsh - (a) agendas, minutes and other papers that are available to the public, which relate to management board or cabinet meetings; (b) agendas, minutes and other papers for meetings, conferences or seminars that are open to the public.</p> <p>You must comply with standard 41(a) in every circumstance, except:</p> <ul style="list-style-type: none"> <li>• other papers that are available to the public, which relate to management board or cabinet meetings</li> </ul> <p>You must comply with standard 41(b) in every circumstance, except:</p> <ul style="list-style-type: none"> <li>• other papers for meetings that are open to the public.</li> </ul>
42	Any licence or certificate you produce must be produced in Welsh.

52	You must ensure that - (a) the text of each page of your website is available in Welsh, (b) every Welsh language page on your website is fully functional, and (c) the Welsh language is not treated less favourably than the English language on your website.
56	You must provide the interface and menus on every page of your website in Welsh.
64	<p>Any reception service you make available in English must also be available in Welsh, and any person who requires a Welsh language reception service must not be treated less favourably than a person who requires an English language reception service. You must comply with standard 64 in relation to the following by 30 March 2016:</p> <ul style="list-style-type: none"><li>• The body's main reception service.</li></ul> <p>You must comply with standard 64 in relation to the following by 30 September 2016:</p> <ul style="list-style-type: none"><li>• Every other reception service.</li></ul>
67	You must display a sign in your reception which states (in Welsh) that persons are welcome to use the Welsh language at the reception.